



Career & Technology Education

2653 McKenzie
Corpus Christi, TX 78410

Work Based Learning Attendance/Dismissal

ATTENDANCE

Student attendance in school shall be required, regardless of work schedule. A student who is absent from school shall not be eligible to participate in work-based instruction on the day of the absence. It shall be the responsibility of the student to notify the work-based learning teacher and the employer/training supervisor in advance of a necessary absence or tardy to either school or work site. Students that participate in work-based instruction on days in which they were counted absent from school without teacher approval shall receive a grade of zero for that day.

DISMISSAL

A student may be subject to removal from the program with subsequent loss of credit for any of the following:

1. Student is dismissed from the training site for “justcause.”
2. Student displays an uncooperative attitude toward District staff or employers/training supervisors.
3. Student has frequent absenteeism, and/or tardiness from school or the training site.
4. Student is unemployed for more than 15 consecutive schooldays.
5. Student fails to abide by policies, rules, and regulations of the campus, District and/or the training site.
6. Student fails two or more courses for more than nine weeks.

STUDENT NAME

STUDENT SIGNATURE Date

PARENT/GUARDIAN SIGNATURE

TRAINING SUPERVISOR SIGNATURE Date