



# Career & Technology Education

2653 McKenzie  
Corpus Christi, TX 78410

## Work Based Learning Probation

Date: \_\_\_\_\_

Dear Parent(s) or Guardian(s):

This letter is to advise you that \_\_\_\_\_ has been put on probation in the Career Preparation/Practicum Program at Tuloso-Midway High School.

Probation Placement has occurred for the following reasons:

- \_\_\_\_\_ Dismissal from a work station for “just cause” – uncooperative behaviors
- \_\_\_\_\_ Frequent absenteeism and/or tardiness
- \_\_\_\_\_ Extended unemployment, in excess of 15 consecutive days
- \_\_\_\_\_ Other \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

The student will be on probation until \_\_\_\_\_, at which time he/she may be dismissed from the program in accordance with TMISD policy, unless the matter has been satisfactorily resolved. A conference to further discuss this matter may be scheduled during the teacher’s designated conference period.

Thank you,

|   |                           |       |
|---|---------------------------|-------|
| _____                                   | _____                     | _____ |
| Career Prep/Practicum Teacher Signature | Student Signature         | Date  |
| _____                                   | _____                     | _____ |
| Phone Number                            | Parent/Guardian Signature | Date  |
| _____                                   |                           |       |
| Teacher Email Address                   |                           |       |

Cc: Assistant Principal  
Counselor  
CTE Coordinator